

Handout B1

Financial reports: Sample annual sub-program budget report

REVENUE

General Ledger Annual Sub-Program Budget Report from Program 1001 to 9635 Recurrent and Capital

Sub Prog.	Title	Last year actual	Last year budget	Annual budget	YTD	% Budget received
1254	Technology	12,000	12,000	179	179	100.00
4051	Music	2,775	2,775	-	-	0.00
4152	Sensory	-	-	36	36	100.00
4200	Health and Physical Education	3,273	3,273	8,720	8,720	100.00
4209	Swimming & Water Safety	1,980	1,980	-	-50	0.00
5220	Inclusive Education	15,868	-	14,642	14,642	100.00
5254	S.W.P.B.S.	16	-	-	-	0.00
5551	Occupational Therapist	230	230	-	-	0.00
6050	Contract Cleaner	-	-	257	257	99.86
6201	Maintenance & Minor Works	-	-	20,000	20,000	100.00
6552	BLACK OEC Grounds	52,061	52,061	34,024	41,110	120.82
6502	Grounds	-	-	-	22,570	0.00
7001	Administration	75	-	47	47	100.00
7051	Profess Develop Admin	1,891	1,891	-	-	0.00
7058	BLACK OEC – Administration	207,009	207,009	164,300	175,323	106.70
7302	Uniform Sales – New	3,894	1,611	1,837	4,696	255.67
7350	Staff Uniforms	763	763	-	-	0.00
8321	Camp – Melbourne Discovery	-	-	-	1,200	0.00
8322	Camp – Garfield	1,355	1,586	500	1,345	269.00

Sub Prog.	Title	Last year actual	Last year budget	Annual budget	YTD	% Budget received
8323	Camp – Alpine Ride	1,680	3,360	979	929	94.89
8324	Camp – City Graduates	-	-	-	80	0.00
8325	Camp – Phillip Island	1,650	-	-	-150	0.00
8326	Camp – Super Ride	3,190	-	-	580	0.00
8327	Camp – Blackwood Outdoor Ed Ctre	2,400	4,273	2,238	4,117	183.97
8328	Camp – Queensland	2,255	2,255	6,600	5,598	84.82
8346	Camp Wilsons Prom	1,614	-	-	-	0.00
8401	Excursions	9,336	-	7,372	6,719	91.14
8420	Riding For The Disabled	1,739	1,110	1,296	1,149	88.68
8421	Basketball	970	565	760	680	89.47
8426	Bowling – Room 12	-	-	-	542	0.00
8520	Graduation	3,342	3,162	4,810	4,810	100.00
8521	Debutante Ball 2018	9,331	9,159	-	-	0.00
8522	School Concert	-	-	4,896	4,986	101.83
8601	Casual Relief Teachers	372	-	-	17,102	0.00
8650	Casual Relief Teacher Asst	30,791	30,791	-	-	0.00
8750	Parents Club	-	-	-	1,604	0.00
8751	Peninsula Principals Con	-	-	44,469	45,119	101.46
8955	Kefford Grant – School	2,400	2,400	-	-	0.00
9051	Curriculum	4,449	4,449	-	-	0.00
9301	Book Club	541	465	609	609	100.00
9362	Staff Functions	1,716	-	-	3,730	0.00
9367	Work Preparation Lunches	3,039	2,295	2,511	2,511	100.00
9370	Staff Association	1,423	898	637	572	89.80
9499	Revenue Control	729,681	695,003	322,070	1,015,778	315.39
Revenue Totals		1,115,107	1,045,362	643,789	1,407,141	218.58

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Financial reports: Sample annual sub-program budget report

EXPENDITURE

General Ledger Annual Sub-Program Budget Report from Program 100 to 960 Recurrent & Capital

Sub Prog. ⁷¹	Title	Last year actual	Last year budget	Annual budget	YTD	% Budget expended	Out-Orders	Un-committed Balance
1254	Technology	66,569	90,331	56,279	47,504	84.40	-	8,775
4003	Dance	7,395	10,000	10,000	4,964	49.63	-	5,036
4009	Music Performance	-	-	5,000	-	0.00	-	5,000
4050	Art/craft	3,073	3,300	3,300	2,680	81.20	-	620
4051	Music	3,163	4,775	1,000	1,124	112.36	-	-124
4151	Speech	3,038	3,300	5,359	4,008	74.79	-	1,351
4152	Sensory	2,855	3,300	5,234	5,269	100.66	-	-35
4200	Health & Physical Education	12,551	14,700	14,720	13,691	93.00	-	1,029
4250	Physiotherapy	254	1,500	3,900	340	8.71	-	3,560
4251	Junior Kitchen	-	-	250	250	99.87	-	-
4050	Art/craft	3,073	3,300	3,300	2,680	81.20	-	620
4209	Swimming & Water Safety	1,022	2,027	10,422	7,464	71.61	-	2,958
4651	I Can Be Safe	-	700	700	53	7.53	-	647
4920	Class Budget – Room 1	917	920	460	468	101.63	-	-8
4922	Class Budget – Room 2	378	690	805	791	98.25	-	14
4923	Class Budget – Room 3	549	920	690	530	76.82	-	160
4924	Class Budget – Room 4	504	575	805	487	60.45	-	318
4925	Class Budget – Room 5	493	805	920	351	38.14	-	569
4926	Class Budget – Room 6	682	1,055	920	878	95.40	-	42
4930	Class Budget – Room 10	-	-	690	585	84.82	60	45
4931	Class Budget – KHPS1	864	920	805	756	93.95	-	49

Sub Prog. ⁷¹	Title	Last year actual	Last year budget	Annual budget	YTD	% Budget expended	Out-standing Orders	Un-committed Balance
4932	Class Budget – KHPS2	693	690	805	532	66.10	39	234
4933	Class Budget – Room 13	625	920	805	699	86.77	44	62
4934	Class Budget – Room 14	626	1,035	920	627	68.19	65	227
4935	Class Budget – 332	500	500	434	86.80	-	66	
4939	Class Budget – Room 15	1,174	1,265	500	388	77.54	-	112
4940	Class Budget – Room 16	1,056	1,150	500	582	116.30	-	-82
4941	Class Budget – Room 17	1,176	1,265	500	454	90.85	-	46
4942	Class Budget – Room 18	492	575	805	818	101.57	26	-39
4943	Class Budget – Room 19	744	690	400	396	99.00	-	4
4944	Class Budget – Room 11	429	460	805	645	80.10	51	109
4945	Class Budget – Room 12	799	805	805	737	91.54	-	68
5220	Inclusive Education	14,700	-	-	-	0.00	-	-
5250	Welfare	444	500	500	476	95.17	-	24
5251	Access Ministries Grant	17,910	24,000	24,000	36,094	150.39	-	-12,094
5254	S.W.P.B.S.	1,332	1,500	1,500	1,317	87.79	-	183
5550	Occupational Health & Safety	27,479	25,000	35,000	24,290	69.40	-	10,710
5551	Occupational Therapist	4,120	4,130	4,130	3,489	84.48	-	641
6001	Building Services	43,028	50,000	80,000	82,435	103.04	-	-2,435
6050	Contract Cleaner	60,380	87,661	89,855	62,985	70.09	-	26,870
6201	Maintenance & Minor Works	380,501	418,253	134,369	138,317	102.93	20,551	-24,499
6401	Inspections	3,031	6,000	6,000	4,195	69.91	-	1,805
6551	Gardening Club	635	700	850	492	57.92	-	358
6552	BLACK OEC Grounds	93,215	100,143	216,986	87,574	40.35	-	129,412
6902	Grounds	34,449	30,000	50,000	14,153	28.30	20,100	15,747
6901	Tech Support Specialist	5,992	8,000	10,000	5,516	55.16	-	4,484
7001	Administration	63,728	50,000	50,000	38,930	77.86	2	11,067
7010	Professional Development	78,575	40,000	68,498	80,365	117.32	-	-11,867
7050	Photocopying	14,777	14,000	14,000	12,925	92.32	-	1,075
7051	Profess Develop Admin	8,662	9,891	10,000	6,792	67.91	-	3,208
7058	BLACK OEC – Administration	176,507	261,215	232,018	135,629	58.45	5,447	90,943
7302	Uniform Sales – New	3,593	5,000	5,218	5,384	103.18	-	-166
7350	Staff Uniforms	1,328	1,327	-	93	0.00	-	-93

Sub Prog. ⁷¹	Title	Last year actual	Last year budget	Annual budget	YTD	% Budget expended	Out-standing Orders	Un-committed Balance
8321	Camp – Melbourne Discovery	-	-	-	575	0.00	-	-575
8322	Camp – Garfield	1,650	2,086	590	1,292	218.98	-	-702
8323	Camp – Alpine Ride	3,512	3,360	1,630	1,162	71.26	-	468
8324	Camp – City Graduates	-	-	-	150	0.00	-	-150
8325	Camp – Phillip Island	3,170	-	-	535	0.00	-	-535
8326	Camp – Super Ride	2,275	-	-	-1	0.00	-	1
8327	Camp – Blackwood Outdoor Ed Ctre	3,987	7,020	1,908	2,052	107.57	-	-144
8328	Camp – Queensland	1,236	2,255	6,600	5,916	89.64	-	684
8346	Camp – Wilsons Prom	806	-	-	-	0.00	-	-
8401	Excursions	7,763	2,000	7,372	1,089	14.77	-	6,283
8420	Riding For The Disabled	2,012	1,110	1,296	1,655	127.70	-	-359
8421	Basketball	901	565	760	803	105.62	-	-43
8520	Graduation	6,598	5,105	5,810	5,606	96.49	-	204
8521	Debutante Ball	8,534	9,159	-	-	0.00	-	-
8522	School Concert	-	-	9,896	12,451	125.81	-	-2,555
8601	Casual Relief Teachers	86,605	100,000	100,000	136,409	136.40	-	-36,409
8650	Casual Relief Teacher Asst	163,881	142,412	100,000	167,017	167.01	-	-67,017
8751	Peninsula Principals Con 2020	-	-	44,469	4,545	10.22	-	39,923
8951	Careers	240	8,852	8,068	-	0.00	-	8,068
8954	Advance Funding	8,827	12,276	14,186	9,988	70.40	350	3,848
8955	Kefford Grant – School	900	2,400	1,260	-	0.00	-	1,260
9051	Curriculum	18,522	23,245	23,245	13,713	58.99	3,259	6,273
9301	Book Club	235	465	609	630	103.41	-	-21
9351	School Buses	17,321	20,000	20,000	19,197	95.98	-	803
9358	Classroom Furniture	5,932	39,574	30,000	8,693	28.97	-	21,307
9362	Staff Functions	-	-	-	4,277	0.00	-	-4,277
9367	Work Preparation Lunches	3,418	6,660	6,355	3,232	50.85	-	3,123
9370	Staff Association	427	898	1,397	593	42.41	-	805
9499	Revenue Control	-	-	48,146	290	0.60	-	47,856
Expenditure Totals		1,496,394	1,677,334	1,600,546	1,246,798	77.88	49,995	303,909